



*Bradley County Commission*  
**Louie Alford, Chairman**  
**VOTING SESSION AGENDA**  
February 21, 2017 at noon  
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – Pastor of South Cleveland Church of God Edwin Lipsey
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 3-21)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
  - A. Motion to purchase new chairs for the Commission at a cost of \$4,661.00 with funds from the Commission line item 101-51100-599 – Commissioner Howard Thompson
  - B. Motion to purchase 200 Commission lapel pins at a cost of \$4.00 each with funds from the Commission line item 101-51100-599 – Commissioner Howard Thompson
  - C. Resolution 2017-05 establishing a grant application and award policy for Bradley County restricting certain types of grant applications and awards (see pages 22-23) – Commissioner Dan Rawls
  - D. Resolution 2017-06 opposing Governor Haslam’s “Improve Act” that includes a tax increase of seven cents (\$.07) per gallon of gas and twelve cents (\$.12) per gallon of diesel and increase the car registration fees by five dollars (\$5.00) for the average passenger vehicle registered in Tennessee (see page 24) – Commissioner Dan Rawls
12. Communication from the audience

13. Announcements

14. Adjourn

Next meeting: Work Session – Monday, February 27 at 7pm

Upcoming Events

Finance Committee, immediately following this meeting in the Mayor's conference room

Mainstreet-Cleveland meeting, Monday, February 27, noon, Elks Lodge



*Bradley County Commission*  
**Louie Alford, Chairman**  
CONSENT AGENDA  
February 21, 2017 at noon  
Bradley County Courthouse

BUDGET AMENDMENTS

1. County Mayor (see page 5)
2. Trustee's Office (see page 6)
3. Trustee's Office (see page 7)
4. Parks & Recreation Department (see page 8)

REQUESTS TO DISPOSE OF ASSETS

5. BCSO request to dispose of computer car system asset 11963 (see page 9)
6. BCSO request to dispose of 2014 Ford Explorer asset 50338 (see page 10-16)
7. BCSO request to dispose of Gemini Headliner asset 12286 (see page 17)
8. BCSO request to dispose of 2009 AFIX computer system asset 13832 (see page 18)
9. BCSO request to dispose of Chrysler van asset 6853 (see pages 19-20)

NOTARY PUBLICS

10. Notary publics (see page 21)

# Bradley County, Tennessee

## Finance Committee

Date: 2/6/2017

12:00 P.M.

County Mayor's  
Conference Room

D. Gary Davis	<u>X</u>	Charlotte Peak	<u>X</u>
Milan Blake	<u>X</u>	Dan Rawls	<u>X</u>
Thom Crye	<u>X</u>	Mike Hughes	<u>X</u>

### Items discussed at this meeting:

	PAGE	MOTION	SECOND	VOTE
1 County Mayor Budget Amendment	1-2	TC	DR	5-0-0
2 Trustee's Office Budget Amendment	3	CP	MH	5-0-0
3 Trustee's Office Budget Amendment	4	DR	MH	5-0-0
4 Parks & Recreation Budget Amendment	5-6	TC	DR	5-0-0
5 Juvenile Court Budget Amendments	7-8	PULLED UNTIL NEXT FINANCE		
6 Juvenile Court Budget Amendments	9-10	PULLED UNTIL NEXT FINANCE		
7 Motion to accept the Springbranch Resolution		TC	MH	5-0-0
8 Motion to accept the Audit Resolution		DR	MH	5-0-0
9 Motion to purchase 200 Lapel Pins from Commission 599 Line		CP	MH	3-2-0
****Bring back to the 1st April Finance to check availability of funds				
10 Motion to repair Commission Chairs				
11				
12				
13				
14				

### Recommendations to be made to full Commission:

	PAGE			
1 County Mayor Budget Amendment	1-2	TC	DR	5-0-0
2 Trustee's Office Budget Amendment	3	CP	MH	5-0-0
3 Trustee's Office Budget Amendment	4	DR	MH	5-0-0
4 Parks & Recreation Budget Amendment	5-6	TC	DR	5-0-0
5 Motion to accept the Springbranch Resolution		TC	MH	5-0-0
6 Motion to accept the Audit Resolution		DR	MH	5-0-0
7 Motion to purchase 200 Lapel Pins from Commission 599 Line		CP	MH	3-2-0
****Bring back to the 1st April Finance to check availability of funds				
8				
9				
10				
11				
12				
13				

Commission Voting Date: 2/21/2017

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 20-Jan-17

Requestor: County Mayor

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / DECREASE</b> (circle one)		Amount: <u>4,100.00</u>
Type:	<u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101      51800      County Buildings</u>	
Line item (number & name)	<u>499      Other Supplies &amp; Materials</u>	

<b>INCREASE / DECREASE</b> (circle one)		Amount: <u>4,100.00</u>
Type:	<u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101      51800      County Buildings</u>	
Line item (number & name)	<u>166      Maintenance Personnel</u>	

Description of amendment (be specific):

Unexpected chiller repair for the Courthouse.


FINANCE COMMITTEE RECOMMENDATION:

Approved: 

Denied: \_\_\_\_\_

2/6/17



**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 1/12/17

Requestor: Trustee's Office

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b>	<b>DECREASE</b>	(circle one)	Amount: \$ <u>302.75</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name) <u>101 52400 County Trustee's Office</u>			
Line item (number & name) <u>399 OTHER CONTRACTED SERVICES</u>			

<b>INCREASE</b>	<b>DECREASE</b>	(circle one)	Amount: \$ <u>302.75</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name) <u>101 52400 County Trustee's Office</u>			
Line item (number & name) <u>709 DATA PROCESSING EQUIPMENT</u>			

Description of amendment (be specific):

MOVE UNUSED FUNDS IN OTHER CONTRACTED  
SERVICES TO ALLOW PURCHASE OF DATA PROCESSING  
EQUIPMENT.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: \_\_\_\_\_

2/16/17

(5)

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 1/12/17

Requestor: TRUSTEE'S OFFICE

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b> / <b>DECREASE</b>	(circle one)	Amount: \$ <u>711.86</u>
Type:	<u>EXPENSE</u>	
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name)	<u>399</u>	<u>OTHER CONTRACTED SERVICES</u>

<b>INCREASE</b> / <b>DECREASE</b>	(circle one)	Amount: \$ <u>711.86</u>
Type:	<u>EXPENSE</u>	
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name)	<u>435</u>	<u>OFFICE SUPPLIES</u>

Description of amendment (be specific):  
MOVE UNUSED FUNDS IN OTHER CONTRACTED SERVICES  
TO ALLOW PURCHASE OF OFFICE SUPPLIES.

FINANCE COMMITTEE RECOMMENDATION:	
Approved: <u>                    </u>	Denied: <u>                    </u>

2/16/17

(H)



## BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 17-Jan-17

Requestor: Bradley County Parks & Recreation

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / DECREASE</b> (circle one)	Amount: \$ <u>2,500.00</u>
Type: <u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>101</u> <u>48610</u> <u>Donations</u>	
Line item (number & name) _____	

<b>INCREASE / DECREASE</b> (circle one)	Amount: \$ <u>2,500.00</u>
Type: <del>Fund Balance</del> <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>101</u> <u>56900</u> <u>Other Social, Cultural &amp; Recreation</u>	
Line item (number & name) <u>499</u> <u>Other Supplies and Materials</u>	

Description of amendment (be specific):

Donation for new scoreboard at the Whitlock Complex located at Bradley County Recreational  
Park made by Insurance Incorporated.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FINANCE COMMITTEE RECOMMENDATION:

Approved: 

Denied: \_\_\_\_\_

2/6/17





## SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Sheriff's Office CONTACT PERSON: Lt. Bob Hancock  
DATE: 2/2/17 PHONE NUMBER: (423) 728-7321

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Computer Can System, Ding Fund 2006. Old and obsolete.

Serial Number: \_\_\_\_\_

Please Circle: Surplus or Scrap

Asset Number: 11963

Original Price: \$ 29,295.00

Current Value: \$ \_\_\_\_\_

Item Location (Building and/or Office): Unknown - Can't locate.

Does the item include memory? yes Date cleaned by IT department: Cleaned per policy.

Disposition of Property Described Above

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Department head/Elected official

Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

### CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

DEPARTMENT: B C S O CONTACT PERSON: Richard McAllister  
DATE: \_\_\_\_\_ PHONE NUMBER: 423-506-2089  
VEHICLE ACQUIRED: VIN NUMBER: 1FM5K8AR9EGC38029 ASSET #: 15070 15368 <sup>Salvage #</sup>  
TAG NUMBER: \_\_\_\_\_ YEAR: 2014 PRICE: 27,131.41  
MAKE: Ford MODEL: Explorer  
DATE ACQUIRED: 5-20-14 ACCOUNT/LINE: \_\_\_\_\_

If vehicle is acquired from another department, list the department: \_\_\_\_\_

Enhancements to vehicle: \_\_\_\_\_

DISPOSED VEHICLE: VIN NUMBER: 1FM5K8AR9EGC38029 ASSET #: \_\_\_\_\_

MILEAGE: 50338 DISPOSAL DATE: \_\_\_\_\_

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: \_\_\_\_\_

Condition of vehicle: Has been stripped of parts, selling salvage on gov. deals

Approved by: Richard McAllister 2/8/17  
Department head/Elected official Date

Disposition of Property Described Above:

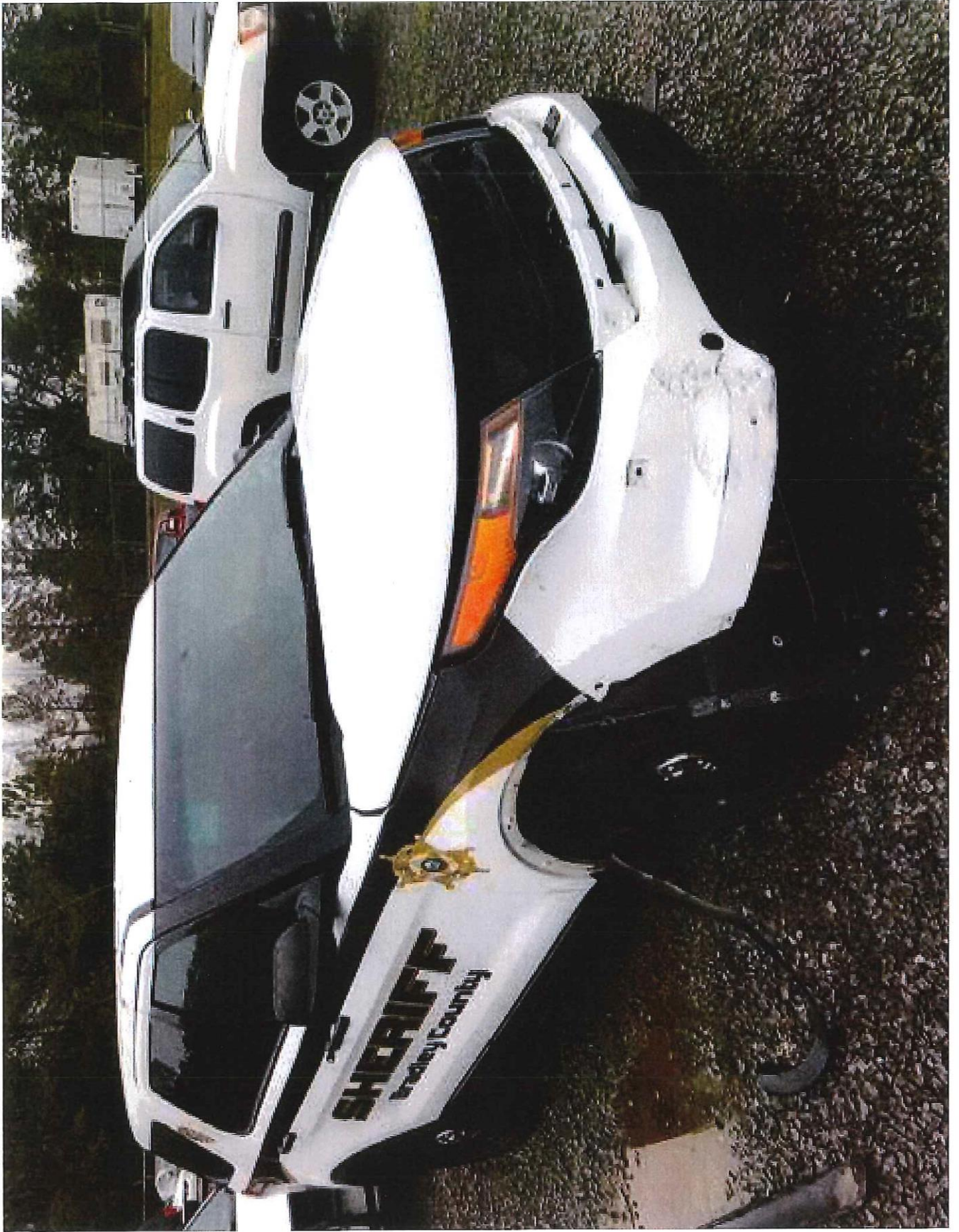
Sale Price: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_

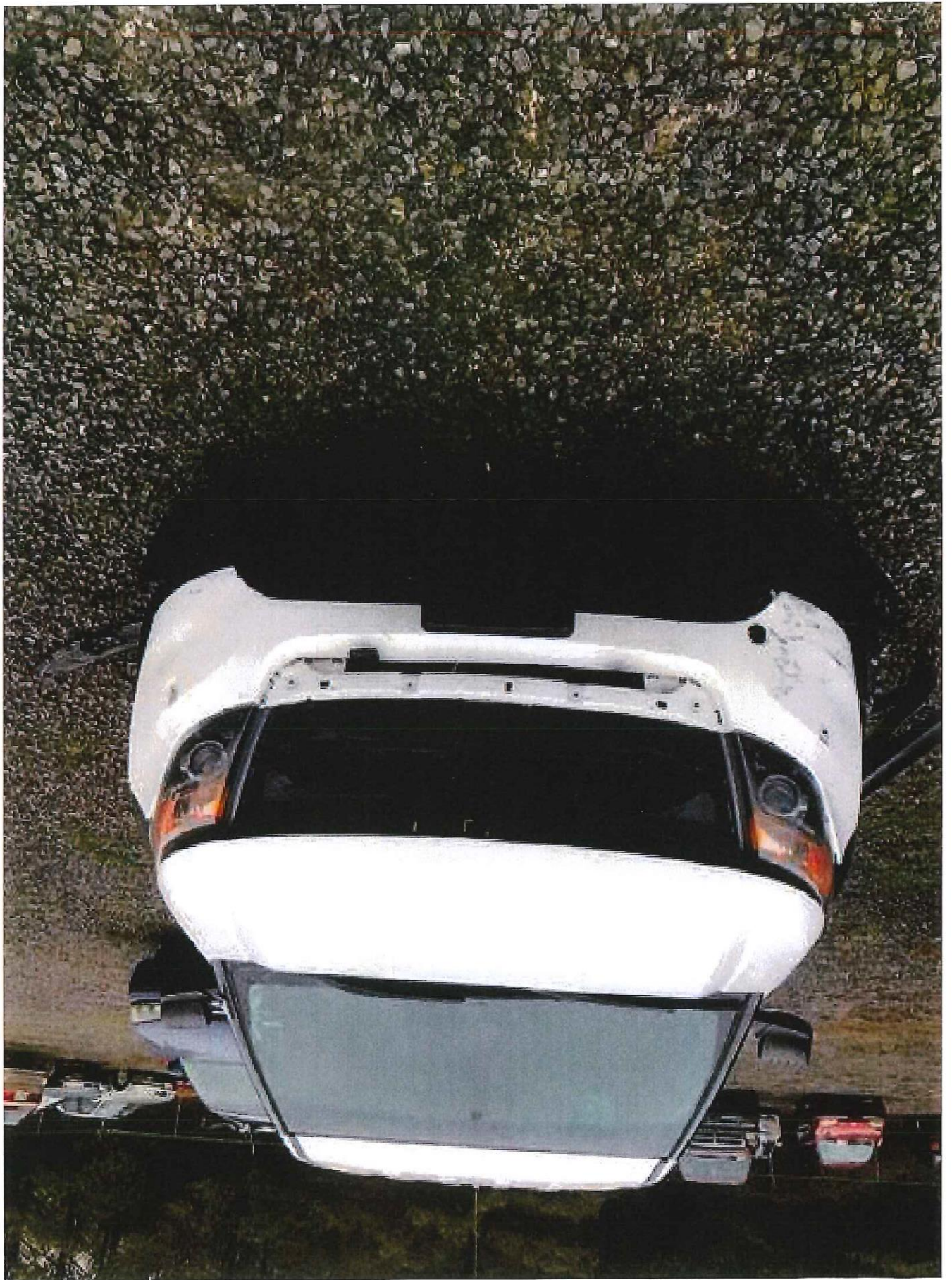
SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

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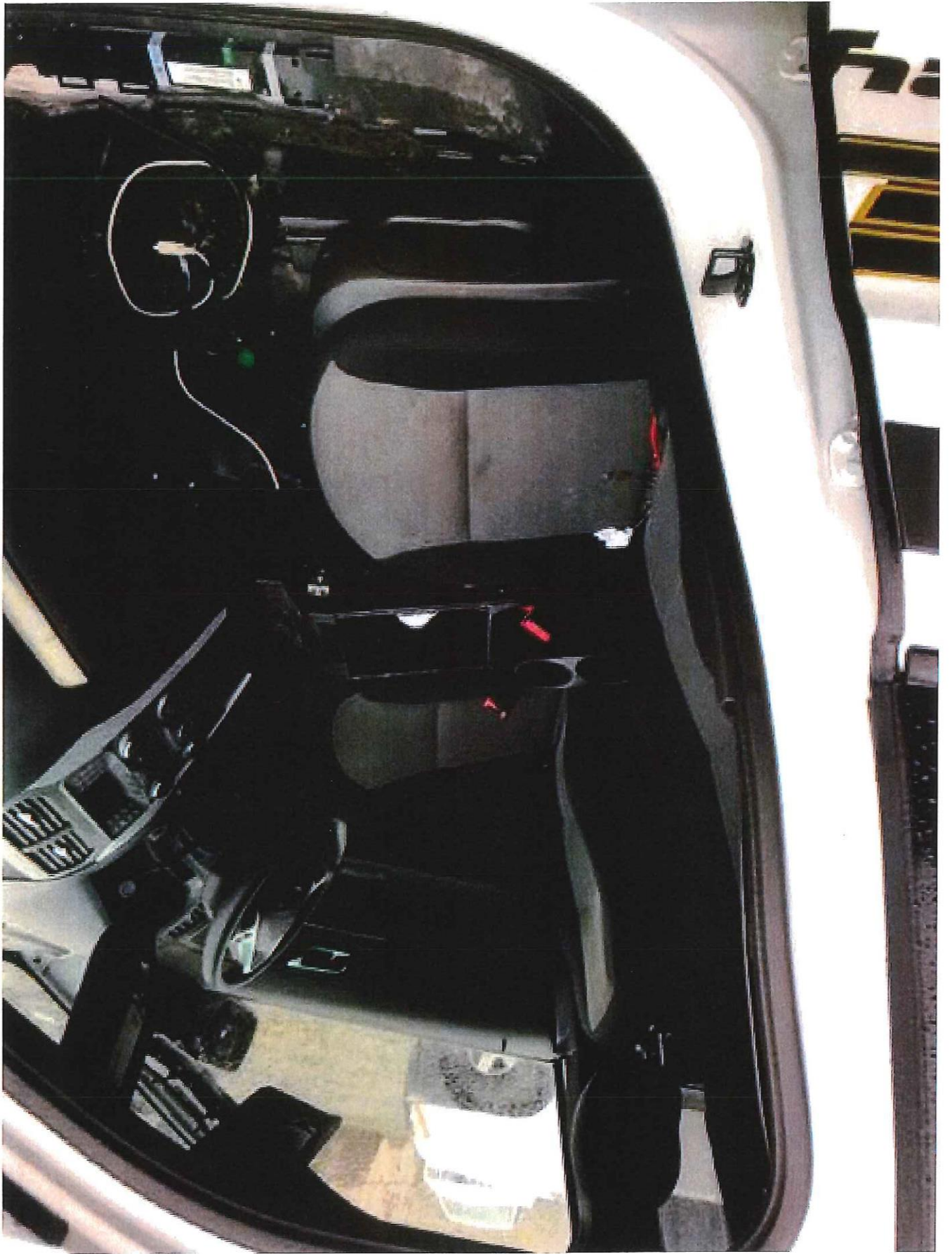














## SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Sheriff's Office

CONTACT PERSON: Lt. Bob Hancock

DATE: 2/2/17

PHONE NUMBER: (923) 728-7321

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

Gemini Headliner. Retired in 2006 with the other headliners. Old and obsolete.

Serial Number: —

Please Circle: Surplus or Scrap

Asset Number: 12286

Original Price: \$ 8,760.00

Current Value: \$ —

Item Location (Building and/or Office): Unknown - Scrapped in 2006.

Does the item include memory? yes Date cleaned by IT department: Cleaned per policy.

Disposition of Property Described Above

Price: \$ —

Disposal Date: —

Auctioned/Scraped by: —

Approved by: [Signature]

Department head/Elected official

2/2/17  
Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*



## SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form".*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Sheriff's Office

CONTACT PERSON: Lt. Bob Hancock

DATE: 2/2/17

PHONE NUMBER: (423) 728-7321

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. 2009

AFLX Computer System, Forensics, Old and  
obsolete, 54110-719 Line

Serial Number: -

Please Circle: Surplus or Scrap

Asset Number: 13832

Original Price: \$ \$2,310.00

Current Value: \$ None

Item Location (Building and/or Office): Replaced

Does the item include memory? yes Date cleaned by IT department: Cleaned per policy -

### Disposition of Property Described Above

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: 

Department head/Elected official

2/2/17  
Date

### SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

## SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Sheriff's Office CONTACT PERSON: Lt. Robb Hancock

DATE: 2/8/17 PHONE NUMBER: (423) 728-7321

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Chrysler Van

Serial Number: 2C4GP54L5A386220

Please Circle: Surplus or Scrap

Asset Number: 6853

Original Price: \$ unk.

Current Value: \$ unk.

Item Location (Building and/or Office):

Transferred - location not known

Does the item include memory? No

Date cleaned by IT department: NA

### Disposition of Property Described Above

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: BCSO

Approved by: \_\_\_\_\_

G. H. H. H. H.  
Department head/Elected official

2-8-17

Date

### SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*



**To: Sharon Sandidge**  
**From: Sheriff Eric Watson**  
**Subject: Chrysler Van**  
**Date: 2/2/17**

The purpose of this memo is to advise you in writing that through all the due diligence, the Sheriff's Office can turn up no official record of the transfer of the Chrysler Van Asset #6853. We know that it was not during this current administration. That vehicle was allegedly disposed of in a trade prior to my arrival. Unfortunately no documentation was found however. This letter certifies that the vehicle is not here in the BCSO Vehicle Fleet nor has been during my administration. I did not sign for it in the Change of Command Inventory.

Please dispose of this vehicle.

Thanks,

A handwritten signature in black ink, appearing to be "Eric Watson", with a long horizontal line extending to the right.

**Eric Watson**  
**Sheriff, Bradley County**

**Cc: Richard McAllister**  
**Lt Bob Hancock**  
**Carol Edwards**  
**file**





**RESOLUTION 2017-05**  
**RESOLUTION ESTABLISHING A GRANT APPLICATION AND AWARD POLICY FOR**  
**BRADLEY COUNTY RESTRICTING CERTAIN TYPES OF GRANT APPLICATIONS AND**  
**AWARDS**

**WHEREAS**, the Bradley County Commission seeks to establish a policy that Bradley County will only research, pursue and obtain federal, state and private foundation grant funding that is consistent with the County's goals and objectives and the current goals of the Bradley County Commission; and

**WHEREAS**, the Fair Housing Act requires agencies to administer their programs and activities related to housing and urban development "affirmatively to further" fair housing; and

**WHEREAS**, recipients of U.S. Department of Housing and Urban Development (hereinafter "HUD") program funding are required to conduct an analysis of impediments to fair housing choices and certify that they will affirmatively further fair housing; and

**WHEREAS**, in recent years HUD has been more active in bringing claims against fund recipients resulting in litigation against municipalities for failure to comply with "affirmatively further fair housing" grant requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 6th day of February, 2017, that the following grant application and aware policy is established for Bradley County restricting certain types of grant applications and awards:

- 1) **MATCHING FUNDS OR PLEDGED RESOURCES.** Any grant contract, whether new or a renewal, which requires as a condition for award, matching funds from the County or a pledge of County resources beyond normal operations, must be approved by the County Commission if such funding or resources are not readily available in the approved department or agency budget.
- 2) **ADDITIONAL FULL-TIME EQUIVALENT POSITIONS.** Any grant, whether new or a renewal, for which the County will be required or need to employ persons in new or additional full time equivalent positions must be approved by the County Commission.
- 3) **COUNTY MAYOR APPROVAL.** Any grant, whether new or a renewal, other than previously provided must be approved by the County Mayor.
- 4) **AFFIRMATIVELY FURTHERING FAIR HOUSING.** Bradley will not apply for or agree to accept any funding or assistance, whether directly through the federal government or pass-through funding from the State of Tennessee that:
  - a) Requires an Assessment of Fair Housing; or
  - b) Is from any grant program with the United States Department of Housing and Urban Development within the Affirmatively Furthering Fair Housing Final Rule, as stated in 24

C.F.R. § 5.154(b)(1), that requires a recipient to complete an Assessment of Fair Housing, specifically including the following United States Department of Housing and Urban Development programs:

1. Community Development Block Grants;
2. HOME Investment Partnerships;
3. Emergency Solutions Grants; and
4. Housing Opportunities for Persons with AIDS.

ADOPTED this 6<sup>th</sup> day of February, 2017.

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Louie Alford, Chairman

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Donna A. Simpson, County Clerk

RATIFY/VETO:

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D. Gary Davis, County Mayor



**RESOLUTION 2017-06**

**RESOLUTION OPPOSING GOVERNOR HASLAM’S “IMPROVE ACT” THAT INCLUDES A TAX INCREASE OF SEVEN CENTS (\$0.07) PER GALLON OF GAS AND TWELVE CENTS (\$0.12) PER GALLON OF DIESEL AND INCREASES THE CAR REGISTRATION FEES BY FIVE DOLLARS (\$5.00) FOR THE AVERAGE PASSENGER VEHICLE REGISTERED IN TENNESSEE**

**WHEREAS**, on January 18, 2017, Governor Bill Haslam announced his “IMPROVE Act” to be the first piece of Gov. Haslam’s NextTennessee legislative plan; and

**WHEREAS**, the “IMPROVE Act” increases the tax per gallon of gas in Tennessee by seven cents (\$0.07) per gallon and the diesel tax by twelve cents (\$0.12) per gallon; and

**WHEREAS**, the “IMPROVE Act” increases the car registration fees by five dollars (\$5.00) for the average passenger vehicle registered in Tennessee; and

**WHEREAS**, this proposed gas and diesel tax increase would be a further tax burden on Bradley County residents that can least afford the additional tax burden.

**NOW, THEREFORE, BE IT RESOLVED** by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 21st day of February, 2017, that the Bradley County Commission is in opposition to Governor Haslam’s “IMPROVE Act” that includes a tax increase of seven cents (\$0.07) per gallon of gas and twelve cents (\$0.12) per gallon of diesel and increases the car registration fees by five dollars (\$5.00) for the average passenger vehicle registered in Tennessee.

**Adopted this 21<sup>st</sup> day of February, 2017.**

Approved:

\_\_\_\_\_  
Louie Alford, Chairman

Attest:

\_\_\_\_\_  
Donna A. Simpson, County Clerk

Ratified or VETO:

\_\_\_\_\_  
D. Gary Davis, County Mayor